

From: "Teddington & Alstone Parish Council" <taparishcouncil@btinternet.com>
Subject: Draft Parish Council Minutes
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To: <taparishcouncil@btinternet.com>

TEDDINGTON & ALSTONE PARISH COUNCIL

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Minutes of the Parish Council Meeting held at Tedddington Village Hall on Monday, 5th September 2011 at 7.45pm.

Present: Chairman P Cullen
Parish Cllrs C French, J Broadbridge, G Ellis & V Henderson
Parish Clerk S Carter
29 visitors duly recorded

1. Apologies for Absence

C.Cllr Ron Allen and B.Cllr John Evetts.

2. Minutes of the Previous Meeting and Matters Arising

Minutes of Parish Council Meeting dated 11th July 2011, after full circulation, were agreed to be accurate and true. Proposed for signoff by the Chairman, seconded by Cllr French.

1. Alternative Storage for the Parish Council Marquee – The Chairman reported this matter would be raised at the Village Hall Committee meeting on the 12th September.

2. TBC: Have your say on the 'Concept of Working with Local Communities in TBC' – The Chairman reported that whilst Cllr French was keen to respond to this Consultation, the Parish Council were generally comfortable with the proposed document, therefore no response was submitted. **MATTER CLOSED**

3. TBC Town & Parish Council Seminar – Thursday 6th October 2011 – The Chairman reported his intention to attend.

4. Alstone Water Pump & Surrounding Soft Verge Maintenance – The Chairman reported Mr Morrison had kindly offered to organise pointing of stonework, this now completed at no cost to the Parish Council. Many thanks to Mr Morrison for his help with this. Cllr Henderson has kindly offered to maintain the soft verge area, many thanks to him also. **MATTER CLOSED**

5. Ring-Fence of PC Marquee Hire Fees for regularly required repairs/replacement parts – The Chairman reported whilst a valid point, the Parish Council would address such costs via the standard maintenance budget. **MATTER CLOSED**

6. 2 Pot Holes in Alstone – The Chairman Reported one pot hole to be on private land, therefore not Glos Highways responsibility, Parish Council to seek help with this from the land owner. The second pothole now established as soft verge erosion. Mr Kyle advised area being filled.

7. Glos CC Bus Network Review – The Chairman reported notification on revised Parish Services expected during September.

8. Parish Event – The Chairman advised on working towards an event for 2012, in the meantime the Parish Council to encourage involvement with the Organisers Committee.

3. Planning Matters & Enforcement Orders

The Chairman briefly reported on having familiarised himself with Draft National Planning Policy – Revised Framework, this in turn to form the basis of a new Local Plan. He advised, despite many reports to the contrary, he was generally confident Local Authorities would continue to place reasonable control on the planning process. He also stated that areas of AONB etc would remain protected.

Cllr Henderson reported for Alstone:

Alstone Manor (10/01002/FUL) – Retention of oil tank within curtilage of listed building. Remains in a state of incompleteness. Cllr Broadbridge advised this matter being with the Conservation Team but personally had no issue with the tank height as long as it was screened.

Wysteria Cottage (10/00857/FUL) – TBC advised grant of non material amendment to already granted application, being a proposal for a single roof window above studio doors on front elevation. Works reported as generally progressing.

Aldebaran, Alstone – Change of Use from garage to living accommodation. Whilst being a permitted development, TBC objected to roof tiles, now replaced.

Cllr French reported for Teddington:

Vine Tree Farm (11/00045/LBC) – Replacement Window & Internal Repairs/Alterations – remains undecided.

Bangrove Farm, Bengrove (11/00251/APP) – Dutch Barn with Lean-to. No updates.

Teddington Hands Site, Mr W Gilder – The Chairman reported on dialogue with Mr Gilder advising that car boot sales would probably cease through the winter due to low attendance. Possible agricultural sale, however, this may yet be cancelled. Intends to appeal judgment on Hotel consent and longer term plans to possibly include overnight lorry parking in addition to a hotel.

Enforcement Cases:

79 Mt Pleasant – Things continue to be moving slowly with respect to the caravan etc

Pest Control Signs – Advised by TBC of their request to remove signs at Teddington Village entrance and Bishops Cleeve.

Developments at the Vine Tree Farm Site – Due to there being growing unrest with regard to recent developments, the Chairman opened dialogue with the floor. Following many questions, Mr Hesketh, Mr Mayall and Mr Gulweil volunteered answers noted below:

- Mr Hesketh advised he was in the process of selling the Vine Tree Farm Estate
- Mr Gulweil now owns the fenced land within the VTF complex
- Plans for the purchased land is for 3 stable units only
- The site has been prepared, as far as possible, within permitted development regulations
- No further development will take place on the site until plans are submitted and processed
- Plans to be submitted to TBC within the next 7 days
- The site will only ever be used for stables
- The old Dutch barn may be refurbished as a stable block and to store hay & straw
- More land may be purchased from VTF, and again, will only ever be used for horses.

Cllr French reported that David Taylor, Enforcement Officer, TBC, had visited the site on at least two occasions and that he had spoken with the contractors. David Taylor's observations being that current works fell within permitted development but he was expecting an application in respect of the stables. No application received to date. Questions were also raised with regard to Change of Use from Agricultural to Equestrian.

4. Conclusion of Annual Risk Assessment & Policy & Procedure Review

Inventory of Land and Assets – The Chairman reported the Parish Council now being in possession of copies of the Freehold/Leasehold documents relating to Orchard Park Playing Field. The Inventory now being complete he proposed for sign-off, Cllr Broadbridge seconded the proposal.

Register of Litter Pickers / Outstanding Inductions / TBC Insurance Registration - The Chairman reported 7 volunteers to enrol, to receive induction training and insurance registration. To be completed before the October meeting.

5. Highways, Drainage, Public Footpaths & Litter Picking

1. FRAP (Flood Response Action Plan) Report / Ditch Clearance – The Clerk reported all costings for land drainage works had been submitted to the TBC Committee. Spencers had been awarded the contract which also includes clearance/reinstatement of ditches in the Bengrove area. Consent forms had been delivered to relevant houses (Riparian Owners) where culvert pipes/open ditches run through or are adjacent to properties. Works expected to commence very soon.

2. Footpath to the Church, Tree & Hedge Reduction Work – Cllr Ellis reported tree works scheduled to be carried out on 27th/28th Sept. Required hedge reduction works to be pursued after tree works completed.

3. Snow Warden – The Chairman advised that whilst Mr Perkins had kindly offered to take on this role in light of Mr Morrison's wish to step down, Mr Morrison had since advised that he will continue as Snow Warden for another year, many thanks to both.

4. Missing Manhole Cover between Teddington/Alstone – The Chairman reported this being reported to STWA on the 1st August (Ref: 10136571) – bollard being placed at site, manhole cover scheduled to be replaced.

5. Damaged / Removed Bollard adjacent to The Poplars, Teddington – Reported to Glos Highways (Ref: 685759). The Chairman advised of no action but asked the Clerk to chase.

6. Damaged Public Rights of Way Sign-posts – Reported to Mary King 31/8. Damaged pole at old Recycle Centre Site and also at Stow Road end of public footpath from Bengrove Cottages.

6. Neighbourhood Watch

John Teare advised of lead flashing being removed from The Barn roof whilst under construction and for residents to be aware that such thefts continue to be a problem. He also advised of the new road sign 'Slow, Free Range Children'.

Sue Carter advised that since despatch of recent newsletter, speeding problems through Teddington appeared to have subsided. Disappointment at lack of response to Police Questionnaires in view of the complaints received. Had been advised that residents fear introduction of speed-bumps. However, this would require full consultation and thought to be no threat.

7. Correspondence for Noting

The Chairman reported on the following items:

TBC Street Trading Policy Consultation - P.Cllrs decided no response required as all appeared to be acceptable.

TBC – Invitation to Town/Parish Seminar, 6th Oct 2011 – The Chairman booked to attend

GCC – Highways Information Evening, Monday 10th October – the Clerk to attend

Cotswold Conservation Board – AONB Management Plan Review (responses by 26/9/11). Planning reforms appear favourable to existing policy.

Tewkesbury Care Home – Champagne Gala (change of date to 25/9 at 2pm)

Faster Broadband in Gloucestershire – Information Evening at Toddington VH, 20th Sept – Cllr French booked to attend along with Tim Carter.

The Gloucestershire Chest Fund - seeking grant contribution towards ultrasound scanner. With general agreement, the Chairman proposed the sum of £100 be contributed to this fund, Cllr French seconded proposal.

8. Financial Matters

1. Review of Bank Accounts Status – Lowest Risk/Return – Cllr Broadbridge reported receipt of acceptable services provided by Lloyds TSB. Whilst interest rates being at an all-time low, this being the case across the board. Managed to get through signatory changes successfully and proposed continued use of existing bank. The Chairman seconded the proposal.

2. Payments for Approval / Receipts

Cllr Broadbridge proposed the following items for payment:

£80.00 GAPTC Course, Being a Good Cllr, Cllr French (1st/8th & 14th Nov) (LGA 1972s.111)

£17.45 Clerks Expenses (LG (FP)A 1963 s.5)

£433.88 Clerks Wages (LGA 1972 s.112(2))

£75.00 Cutting Hedge (5x Finger Post cuts) (Highways A 1980 s.96)

£980.00 Alstone Playing Field Grant (LG(MP)A 1976s.19(3))

The Gloucestershire Chest Fund Ltd Donation (LGA 1972 s.137)

£100.00

The Chairman seconded the proposals.
No receipts received

3. Current Cash Position / Expenditure for Coming Period

Cllr Broadbridge reported on the current cash position after deduction of the above mentioned payments:

Current A/c	£829.06
Investment A/c	£9,038.86
OPPF A/c	£2,369.10
Consuls	£75.67
TOTAL	£12,312.69

4. Freedom of Information (FOI) Request

The Chairman reported receipt of the Parish Council's first Freedom of Information Request from Chris Brierley, Political Reporter, BBC Gloucestershire. Information required related to Parish Council Reserves for the past 5 years and details of any plans/projects in terms of large expenditures. The Chairman advised this request had been received via TBC which was questionable with regard to FOI regulations. Also, the 20 day response period had been reduced by one week due to TBC holding the information in the first instance. The Chairman to process the request and ask relevant questions of TBC.

9. Visitors Business

1. **Cold Calling from Home Sun, Solar Panels** – Consensus that these people had called around the whole village.

2. Fee for Clerks Email Messaging Time?

3. **Complaints re Vine Tree Farm Disturbances** – Reports of bottle smashing in the piggery, general noise/disturbances into the night and children playing in road. Agreed Parish Council to acquire Mr Hesketh's contact details so he could be advised of any further incidents. Mr Hesketh to also advise visitors against their children playing in the road.

10. Any Other Business

1. **Orchard Park Playing Field** – Cllr Ellis reported on the ROSPA Annual Inspection for the Play Equipment advising of an overall Medium Risk. In the short term, the climbing frame and slide had been temporarily taped-off whilst options considered. The climbing frame requires protective matting and thoughts of replacing chains with a grab net. There also being a number of issues with the slide and one of the goal post supports being loose. Medium to long term to consult with Parish with regard to maintenance vs replacement of equipment along with views on future development of the facility.

2. **Grass cutting around the play equipment.** Cllr Ellis advised that the current Contractors are not contracted to cut around the play equipment, mainly due to the size of their cutting machinery and potential damage to play kit. To date, volunteers have cut between the play kit, Cllr Ellis having cut the grass himself recently.

3. **Release of Leasehold Agreement on OPPF at Glos Land Registry Office** – Cllr Ellis reminded that the Parish Council had taken back responsibility of OPPF in 2009 but reference to the Lease Agreement remains on record at the Glos Land Registry Office. He advised of this being a tidy-up exercise even though leaseholder responsibility probably ceased when the OPPF Committee ceased to exist.

4 **Enquiries Received re Developments on Orchard Land/Hillside Clearance Works in Teddington** – Cllr Ellis advised that the field to the rear of the houses had been cleared for ponies belonging to residents at The Manor. Clearance works on the hillside being a land management exercise – no fears for alternative use.

5. **Teddington Sewage Drainage System** – The Chairman reported that the Clerk had recently sent out newsletters advising of the blockage problems, requesting residents to refrain from putting non-dissolvable items into the sewage system.

11. Date of Next Meeting

There being no further business, the Chairman advised that the next meeting will be the held at

Teddington Village Hall on Monday, 3rd October at 7.45pm and declared the meeting closed at 2105hrs.

Chairman:

Dated:

Distribution List:

Chairman: P Cullen

Councillors: C French, J Broadbridge, G Ellis & V Henderson

County Councillor: R Allen

Borough Councillor: J Evetts